

VIRGINIA STATE COUNCIL ESA  
GENERAL BOARD MEETING  
June 27, 1992

The first meeting of the Virginia State Council for 1992-93 was held at the Skipwith Baptist Church, Richmond, and the meeting was called to order at 10:08 a.m. by President Margaret (P-Nut) Schools. The voting delegates were seated in designated seating. President P-Nut asked everyone to stand, take the hand of a sister next to them, and join her in the Opening Ritual.

Chaplain Fran Boyd read a message and referred to ESA sisters as the "sisters of the sun" and "the sunshine sisters."

Dorothy DeJong, President of the Central Virginia District Council, welcomed everyone to Richmond. P-Nut thanked Dorothy and her District sisters for hosting today's meeting and providing breakfast treats.

Eleanor Oliver (Delta Rho) and Marjorie Harmon (Theta Lambda) were appointed to approve the minutes of today's meeting.

President P-Nut introduced those seated at the head table: Chaplain Fran Boyd, Corr. Secretary Mindy Boyd, 2nd Vice President Gayle Meeks, Rec. Secretary Sharon Blankenship, 1st Vice President Doris Hood, Treasurer Brenda Click, Parliamentarian Beverly Scott, and Jr. Past President Jean Bowman.

President P-Nut asked all Past State Presidents to stand; they will be known as "The Golden Girls" this year. There were 15 in attendance. Each was asked to introduce herself and tell who the IC President was the year she served. Some remembered - others did not.

Also asked to stand for recognition were members attending their first State Council meeting (2), new Chapter Presidents (9), and District/Area Council Presidents (2). President P-Nut thanked everyone for attending today's meeting.

CREDENTIALS - Betty Cason

Present: 16 chapters, 77 members, 7 officers, 1 MAL, 0 guests. Total 85  
Votes: 7 officers, 25 delegates. Total 32

According to our bylaws, a quorum shall consist of representatives of five Virginia chapters and one officer. There being a quorum present, all business voted upon shall constitute effective action. The rules of this meeting are a part of our standing rules and as such do not need to be read at each meeting.

MINUTES OF THE 39TH ANNUAL CONVENTION - Betty Allen

Betty Allen reported that the minutes of the 39th Annual Convention were approved as published. This committee is now dismissed.

CORRESPONDENCE - Mindy Boyd

The following correspondence was received:

- \*Card from Angela Czarnowski (SERC Representative at 39th Convention)
- \*Two notes from BJ Clark (Headquarters Executive Director)
- \*Letter from Jo Ellen Becker (IC News Bulletin Editor) and Ginifer Maceau (Headquarters Director of Development)

\*Newsletters from ESA Foundation, State Presidents/State Membership Directors, State Presidents Chairman, IC St. Jude Chairman, Tennessee State Council, and Alpha Chi chapter

\*Information letter from Maryland State Council regarding SERC Conference

Excerpts were read from the following:

\*Thank you from Jo Ann Coran (recent graduate of Shenandoah University and Xi Omega member), Phyllis Cash (IC Jr. Past President and IC Representative at 39th Convention), and Lois Bawsel

\*Martha Beshears' newsletter informing the membership that Norma Moore (past Chairman of the ESA Foundation) had passed away

\*Betty Snyder's newsletter announcing that Linda Moore's son graduated from the University of Tennessee in May

Phone calls of excuse for this meeting were received from Vilma Graves (PPA), Dot Brown (PPA), and Theresa Seay (News Bulletin Editor).

#### FINAL FINANCIAL REPORT - Gayle Meeks

Copies of this report were distributed to the membership. The final financial report for 1991-92 was presented as follows:

Beginning Balance	\$733.99
Receipts	20.00
Disbursements	563.92
Ending Balance (June 27, 1992)	\$190.07

A cashier's check for \$190.07 was forwarded to the 1992-93 Treasurer Brenda Click,

#### AUDITORS' REPORT - Robin Bellamy and State Project (corrected at 10/4/92 General Board meeting)

The 1991-92 VSC Treasurer's financial records were in order and balanced. Robin suggested that all bank statements be available on the State Project. The committee moved that this report be adopted. There was no discussion and the motion carried. President P-Nut dismissed this committee.

#### PROPOSED BUDGET FOR 1992-93 - Gayle Meeks\*

Copies of the proposed budget were distributed to the membership. Gayle moved that the proposed budget as presented by the committee and approved by the Executive Board be adopted. There was no discussion and the motion carried. The following is a summary of the proposed budget for 1992-93:

Anticipated Income	\$4,643.47
Anticipated Disbursements	4,525.40
Anticipated Ending Balance	118.07

#### FINANCIAL REPORT OF THE 1992-93 TREASURER - Brenda Click

Beginning Balance	\$ 0.00
Receipts	1,080.00
Disbursements	0.00
Balance on Hand (June 27, 1992)	\$1,080.00

Savings Account Balance (June 27, 1992) \$1,913.22

## REPORTS OF ELECTED OFFICERS (a/k/a "The Guiding Lights")

### FIRST VICE PRESIDENT - Doris Hood\*

Consider serving the VSC as either an elected or appointed officer next year. I will contact as many members as possible to find out your interests. If not contacted, please call me.

### SECOND VICE PRESIDENT - Gayle Meeks\*

Information on the new membership campaign has not been received yet. Senior Life Active Memberships will be available until September 1, 1992, for \$299.00. There is a limited number of memberships available and each will be honored on a first come - first serve basis. More information will be available at IC Convention. Membership goals need to be sent to me before the end of the summer. Look for M & Ms (more members) and share ESA.

### RECORDING SECRETARY - Sharon Blankenship\*

The files of the Recording Secretary, the State bylaws, and Robert's Rules of Order have all been reviewed. A tape recorder will be used at each meeting. Assistance has already been rendered to one chapter (names of previous winners of state award were researched and supplied).

### CORRESPONDING SECRETARY - Mindy Boyd\*

Chapter rosters are still needed and should be sent ASAP. The General Board roster should be reviewed and any corrections should also be sent ASAP. A copy of the rules for the chapter yearbook competition has been placed in chapter folders. Chapter folders should be signed for when picked up.

### TREASURER - Brenda Click\*

The Treasurer's records and duties of this office have been reviewed. A checking account has been established at the Pioneer Federal Savings Bank, Richmond. First half dues from 14 chapters have been received and receipts of payment/reminders of nonpayment placed in chapter folders.

### PARLIAMENTARIAN - Beverly Scott\*

The duties, materials, and minutes of previous conventions have been reviewed. Robert's Rules of Order and the parliamentary workshop material have also been reviewed. I have corresponded with the President and Vilma Graves (1991-92 Bylaws Review Committee Chairman) regarding proposed standing rules and bylaw changes. Quorum reports for both the Executive Board and this meeting were completed as directed by our President. The 1992 parliamentary workshop material has been placed in chapter folders.

### JR. PAST PRESIDENT - Jean Bowman\*

An application for Disaster Fund assistance has been placed in chapter folders. A copy of this form along with information explaining how to apply for assistance will be included in the yearbook when it is distributed in the fall. Plans need to be made to increase our donation to the Disaster Fund and have 100% participation. The suggested minimum is \$1.00/member - please try to make it more. The maximum for any one claim in a 12 month period is \$2000. Contributions should be sent directly to me with the check made payable to "ESA Disaster Fund." The Lucy Davis Outstanding Chapter President Leadership Award form will be mailed directly to each chapter president.

## REPORTS OF APPOINTED OFFICERS (a/k/a "The Limelights")

### AWARDS - Fran Lanning\*

A goal of 100% participation is anticipated in the awards program. Building toward chapter and personal recognition will make for a well-rounded and balanced year for chapters as well as for each member. A request to prepare all trophies for next year's winners will be placed in the chapter folders at the fall meeting.

### CHAPLAIN - Fran Boyd\*

Cards of illness, hospitalization, and the birth of a first baby have been sent. Notes of condolence and thinking of you have also been sent. These have all been reported to P-Nut and the SERC and IC Chaplains. "Sun spots" (when a sister has "brightened" the night, "lightened" the load, or "enlightened" a dream) should be reported throughout the year. The good news as well as the bad news should be shared. The accompaniment tapes to P-Nut's theme or "That's What Friends Are For" are available. If a chapter has a special function and would like to have either of these songs sung, please contact me.

### CIRCLE OF LIFE COORDINATOR - Catherine Gorham\*

Members attending IC are encouraged to attend the Circle of Life workshop. Information on the Circle of Life award has been placed in chapter folders.

Two certificates were not received in time for Convention and presented as follows:  
Honor Award - Beta Tau and Distinguished Service Award - Alpha Omega

The Executive Board was asked to stand and each was then asked to reveal the number she held. The result was the final amount credited to the VSC \$68,504.91! (46% over the goal). Catherine thanked everyone for their generous support to the children of St. Jude.

### CONVENTION CHAIRMAN - Gaynell Harless\*

The 1993 Convention will be held at the Sheraton Inn--Roanoke Airport on May 21, 22, and 23. Hostess chapters will be Beta Delta and Delta Kappa. An estimated registration fee is \$65; the final figure should be worked out over the summer. The Sheraton has quoted room rates of \$63/night (subject to change). Everyone was encouraged to start their "convention jar" and save their pennies.

### EDUCATIONAL CHAIRMAN - Debbie Frazier\*

A copy of the reporting form has been placed in chapter folders. This year's theme will be "Learning and Laughter." Reports for April-August are due by September 10. Reports for September-March must be postmarked by the 10th of the month following the month the report was given. Members were reminded to listen to each chapter educational program and participate when asked by the Director. Don't forget to nominate your Director for the Distinguished Athenian Award.

### ESA FOUNDATION COUNSELOR - Marcelle Niday\*

The Foundation rules state that the current State Counselor does not complete her duties until after the ESA Foundation Annual meeting in July. Marcelle reminded everyone about the voting and caucus procedures at IC Convention. Attendance certificates must be taken to the annual meeting. She also reported on IRS guidelines covering what may/may not be tax deductible. She suggested that each member check with a CPA. Copies of receipts will be kept by the Foundation for tax purposes and one copy will be returned to Marcelle for distribution. Both Nancy Reece, 1992-93 Foundation Counselor, and Marcelle will attend the State Counselor's Workshop on

Tuesday, July 7, and will make a Credentials appointment for later that day. The Foundation Open Board meeting will be held on Wednesday, July 8, and the Foundation's Annual meeting will be held on Friday, July 10, as part of the General Assembly. Members must attend this meeting in order to qualify for tax deductions. A few chapters have not sent meeting minutes indicating who will carry their proxy; however, most chapters responded well.

HISTORIAN - Rita Goode

Rita requested that each chapter keep a history to submit at the end of the year to be judged. Copies of the rules will be placed in chapter folders at the fall meeting.

NEWS BULLETIN EDITOR -Theresa Seay (report given by Mindy Boyd)\*

Things will be a little different this year with The Lamplighter. There will be at least one contest per issue and a classified page. Each chapter is encouraged to advertise their events and fund-raisers. Hopefully this will stimulate participation from all over the state. Forms and examples were placed in chapter folders. The cost of The Lamplighter will remain \$5.00 for four issues with all monies and subscriptions due August 1. A subscription form has also been placed in chapter folders. A reminder to state officers, chairmen, committees, districts, and chapters to submit articles for each issue.

PHILANTHROPIC - Marie LaDuke\*

Goals for the 1992-93 year are \$120,000 and 20,000 hours donated. Publicize your events. Members were reminded to carefully record all hours, miles, and monies and submit them to their chapter philanthropic chairman. Reports for the summer should be postmarked no later than September 10 and reports for September-March must be postmarked by the 10th of the month following the month the monies and hours were donated. Late reports will be accepted as your monies and hours will be credited to the state even though they cannot be applied toward chapter awards competition. A copy of the philanthropic form has been placed in chapter folders.

PROJECT DIRECTOR - Bunnie Wertz\*

On June 20, Jean Land, Doris Hood, and I visited Camp Fantastic at the Northern Virginia 4-H Center, Front Royal. We met with David Smith, the only paid full-time staff member. An intern is hired for the summer. Dave is the Executive Director of Special Love, Inc. (the camp sponsor). He previously served as a camp counselor for three years. His responsibilities include updating the mailing list, coordinating programs, visiting the children in the hospital, and raising funds. A tour of the camp was given by Jody, Dave's assistant. This was followed by lunch with the children, parents, and staff.

This particular weekend was a family camp. There is a camp specifically for children stricken with cancer and one called BRASS which is for the siblings of the cancer patients. The camp costs \$25/family for the weekend or \$100/camper for the week. Payment is made only if it is possible. The Camp receives no federal or state funding, but is listed on the Combined Federal Campaign list. Children are taken in all stages of illness with seven years of age usually being the youngest. Children are eligible to attend camp until they have had three years of remission. Activities are kept as close to a "regular" camp as possible.

The Camp was started ten years ago by Mr. Tom Baker after he lost his 13-year-old daughter to cancer. The hospital staff is from the National Institute of Health and the Camp is held concurrently with the 4-H camps.

The goal this year is \$6,500. Award forms were placed in chapter folders along with an article from the June 23, 1992, issue of Family Circle. News articles and pictures on your projects should be sent to me for Camp Fantastic. If further information is needed or if your chapter would like for Dave Smith to assist in any way, you may contact him at 703/667-3774 (work) or 703/869-7544 (home).

The files of the State Project Director (back to 1982) have been cleaned, and all financial statements and savings account books have been placed in a permanent file. If a former State Project Director would like her files returned, please let me know or they will be discarded.

PUBLICITY - Sonja Alexander\*

Having a background in publicity, my goal is to "spread the word." I am available to provide guidance when needed and am open to suggestions which may help the VSC attain that goal. A basic publicity guideline has been placed in the chapter folders. Further in-depth information will be available at the fall meeting. Each member was challenged to be a Publicity Director and to show by example ESA's special significance. If this goal is accomplished, then membership will grow and with that growth every other area will grow as well.

SCRAPBOOK - Dorothy DeJong & Sue Danielson (report given by Dorothy DeJong)\*

Please share your chapter functions with us through your scrapbook submissions. The deadline is April 15, 1993. All submissions should be sent to Sue Danielson.

SOCIAL CHAIRMAN - Brenda Bowersox\*

Copies of the Social report form with a short letter to each Social Chairman have been placed in chapter folders. Please refer to the VSC yearbook for the rules covering this award and contact me if there are any questions. Reports for the summer should be postmarked no later than September 10, and reports for September-March must be postmarked by the 10th of the month following the month the social was held. Eligibility is also based on having nine socials through the year.

WORKSHOP COORDINATOR - Phyllis Haythe\*

Please drop me a note if you have any ideas or suggestions on how to make the workshops more interesting and appealing. More information will be forthcoming at the fall meeting.

LEADERSHIP CHAIRMAN - Sue Boyd

Information was placed in chapter folders including a registration form, an invitation to a "ghost roast", a needs list, and directions to the Northern Virginia 4-H facility. The Conference will be held October 2-4 with a registration deadline of September 18.

**REPORTS OF THE SPECIAL APPOINTMENTS**

EASTER SEALS CHAIRMAN - Margaret Barnak\*

Margaret read the Easter Seals mission and announced that Easter Seals was recently named in Business Week in the top ten not-for-profit organizations for its excellence in management, efficiency of control, and superior direct client services. The Easter Seals Society of Virginia is located at 4841 Williamson Road, PO Box 5496, Roanoke, 24012, Telephone 703/362-1656. Last year ESA chapters presented a check on the telethon for \$375,000. A list of corporate sponsors has not been received. When it is, it will be forwarded to chapter chairmen. Precious Moments ornaments are available for \$8.00 and sold in groups of 12. Please contact me if you still owe for

ornaments received last year, have not received any which were ordered, or if you have any on hand at this time.

POINTS OF LIGHT CHAIRMAN - Sandra West\*

Special sisters throughout the state will be recognized as an "ESA Point of Light." Forms have been placed in chapter folders for submission and recognition. The Points of Light Foundation was created to stimulate public attention and raise the notion of community service. ESA members have already answered the call of giving of their time and have been of service to others from the beginning.

SERC PROJECT COORDINATOR - Gloria Patterson\*

Gloria reminded members that VSC chapters do not pay SERC dues. Monies are generated by voluntary donations, either directly by an individual member or chapter. The files have been reviewed (back to 1982), and I have noted that we have not always had a large percentage of participation. My goal this year is 100% participation. Please send all monies to me no later than October 15. Information was placed in chapter folders on a fund-raiser.

SPECIAL MEMBERSHIP CHAIRMAN - Sue Foy\*

This an opportunity to reach out and invite new, younger, and interested constituents into ESA. Think about a relative or young friend who may be interested in a collegiate chapter. Think about the little girls who may become DESAs. Honor someone special in your community and make them an Associate Member. ESA needs to continue to grow, and you should take advantage of these opportunities.

PRESIDENT'S REPORT - Margaret "P-Nut" Schools\*

I've had a wonderful time since May 23, and it was a privilege to be installed in a beautiful ceremony. The last few weeks have been filled with gathering ESA correspondence from my mailbox and reviewing the four boxes of files from past presidents.

Make this the year to achieve net growth in Virginia. You are a "special point of light" so share ESA with those whom you have been holding back on. Please send me your chapter or district/area council newsletters. I want to visit your chapter events and get to know each of you better. I look forward to representing Virginia at the IC Convention next week in Atlanta. It was brought to my attention that the entire Executive Board will be there with me. Thanks for your letters and cards of congratulations after Convention. I'm thankful for your support. I look forward to working, laughing, playing, learning, and spending time with many of you in the coming year.

**UNFINISHED BUSINESS**

- 1) Flora Burns reported on a possible courtesy bid on the 1995 SERC Conference in Virginia. Flora stated that several locations were considered and the most likely choice for bid is the Holiday Inn Conference Center, Hampton. More information will be available at the fall meeting.
- 2) Sue Danielson presented Jean Bowman with a copy of the history of her year.
- 3) Gail Lanning presented Jean Bowman with a scrapbook of her year.

## NEW BUSINESS

1) Corresponding Secretary Mindy Boyd read the names of the candidates for IC office. They included:

PRESIDENT: Mary Frost (Idaho); FIRST VICE PRESIDENT/PRESIDENT-ELECT: Kaye Genovese (Georgia); SECOND VICE PRESIDENT: Barbara Floyd (Florida) and Cathy Holsted (Oklahoma); RECORDING SECRETARY: Linda Bomar (Texas) and Barbara Campbell (South Dakota); CORRESPONDING SECRETARY: Sally Reed (Idaho); TREASURER: Charlotte Garrett (Arkansas); Sherry Krupka (Missouri), and Mary Shaw (California); PARLIAMENTARIAN: Joan Bourn (Kansas), Cynthia Powers (Colorado), and Rozanne Robertson (Indiana); WORKSHOP COORDINATOR: Jo Ellen Becker (Nebraska), Patricia Bennett (Louisiana), and Virginia Clagett (Arizona).

Betty Allen, Alpha Chi, moved that the voting for the candidates for IC office be left to the discretion of the delegates in attendance. Fran Lanning, Theta Lambda, seconded. There was no discussion and the motion carried.

2) Corresponding Secretary Mindy Boyd read the names of the candidates for ESA Foundation Director. They included:

Dana Chase - Oklahoma	Mary Heffner - California
Linda Gallatin - Texas	Bonnie Kendell - Wisconsin
Billie Kerns - Texas	Mona Peck - Minnesota

Betty Allen, Alpha Chi, moved that the voting for the candidates for ESA Foundation Director be left to the discretion of the delegates in attendance. Fran Lanning, Theta Lambda, seconded. There was no discussion and the motion carried.

3) Corresponding Secretary Mindy Boyd read the proposed IC bylaw change to Article X, Meetings (printed in Jonquil, Summer, 1992 issue, page 11).

Fran Lanning, Theta Lambda, moved that the voting on the bylaw change be left to the discretion of the delegates in attendance. Betty Allen, Alpha Chi, seconded. There was no discussion and the motion carried.

4) Parliamentarian Beverly Scott presented the proposed changes to the VSC Standing Rules.

### Standing Rule 1c:

Now reads: Any member in good standing with ESA Headquarters may make a motion.

Change to: Any member in good standing with ESA Headquarters and with a chapter in good standing with the VSC may make a motion.

Reason: Any member could make a motion, whether she is a MAL or even from another state.

Betty Allen, Alpha Chi, moved that this proposed change be approved. Fran Lanning, Theta Lambda, seconded. There was no discussion and the motion carried.

### Standing Rule 7l:

There was a request to change the name of the Susan Flippen Social Award to the Lisa Files Social Award. Pending approval, Lisa Files will assume sponsorship of the

award beginning at the 1993 State Convention. This request has been previously approved by the PPA, Susan Flippen, and Lisa Files.

Flora Burns, President of the PPA, moved that this proposed change be approved. Fran Lanning, Theta Lambda, seconded. Flora stated that the appropriate paperwork was on file with the Recording Secretary. Flora also stated that the 1991-92 recipient of the Susan Flippen Social Award should return the trophy at year-end and that Lisa will provide an appropriate trophy for presentation at the 1993 Convention. There was no further discussion and the motion carried.

There was no further new business to be brought before the assembly.

#### ANNOUNCEMENTS

- 1) IC Convention, "Meet Me on Peachtree", Atlanta, July 5-12, 1992. All those attending were reminded to sign in as a delegate and in the State Registration book. There will not be a caucus room for Virginia's delegates. A short meeting will be held in P-Nut's room on Thursday night.
- 2) The fall VSC meeting will be Sunday, October 4, at the Northern Virginia 4-H Center, Front Royal.
- 3) The SERC Conference, "Sail into Baltimore" will be held on October 30-31, 1992.
- 4) Please pick up and sign for chapter folders. If there is a chapter in your area that is not here today, please take it and ask them to pick up from you. Let's try to save on postage.
- 5) The next issue of the "Love Connection" will be mailed after IC. If you have items you want included, please get them to me by July 27.
- 6) Chinese auction chances are still available and the auction will be held immediately following this meeting.
- 7) The spring VSC meeting will be held Saturday, March 20, 1993, at the Sheraton Inn--Roanoke Airport.
- 8) State yearbooks and binders will be available for sale for \$5.00 and inserts will be available for \$2.50.
- 9) New chapter officers forms need to be sent to Headquarters ASAP.
- 10) P-Nut and Mindy need "Go for the Gold" money, stubs, or unsold tickets. Also needed are your membership numbers and the completed surveys.
- 11) The PPA meeting will be held at the close of this meeting.

There being no further business, this meeting was adjourned with all joining hands for the Closing Ritual at 11:52 a.m.

\*Reports are not included in their entirety. Complete reports are on file with the Recording Secretary.

*Eleanor Oliver /sb*

ELEANOR OLIVER                      July 16, 1992  
Delta Rho

*Sharon Blankenship*

SHARON BLANKENSHIP/July 17, 1992  
Recording Secretary

*Marjorie Harmon /sb*

MARJORIE HARMON                      July 9, 1992  
Theta Lambda