

**VIRGINIA STATE COUNCIL ESA
GENERAL BOARD MEETING
June 25, 1994**

The June 1994 meeting of the Virginia State Council was called to order at 10:00 at Christ Evangelical Lutheran Church in Staunton, Virginia by President Gayle Meeks. Voting delegates were requested to be seated in the first two rows and an announcement made that the church did not allow smoking in the building. Members in attendance joined hands and recited the Opening Ritual.

CHAPLAIN'S MESSAGE - Betty Cason read "Our Country" to commemorate the 4th of July.

WELCOME - Betty Cason, President of the Blue Ridge District Council welcomed the members to Staunton. Gayle Meeks expressed the state's appreciation for the refreshments that the Blue Ridge District Council supplied.

MINUTE APPROVAL COMMITTEE - Betty Allen, Alpha Chi and Jean Land, Beta Tau were appointed to approve the minutes of this meeting.

RECOGNITIONS - The head table (**The Sunshine Team**), the Past State Presidents (**Hearts of Gold Team**), the 1994-95 Chapter Presidents and District Council Presidents, and members attending their first VSC meeting were recognized. Bernice Whitt, a guest, was introduced.

CREDENTIALS - Sue Foy

Active Chapters On Roll	22	Members Present	68
Active Membership Status	239	Guests Present	<u>1</u>
		TOTAL PRESENT	69
Delegate Votes	32		
Officer Votes	<u>7</u>		
TOTAL VOTES	39		

QUORUM - According to the Virginia State Council Bylaws a quorum shall consist of representatives from 5 Virginia chapters and 1 Officer. There being a quorum present, all business voted upon shall constitute effective action.

RULES OF THE MEETING - The rules are as stated in the Standing Rules of the VSC.

MINUTES OF THE 41ST ANNUAL CONVENTION - Shelby Hodges and Linda Coffman (given by Doris Hood) The minutes were approved as published and the committee was dismissed.

CORRESPONDENCE - Beverly Wright

Beverly read a list of the correspondence that had been received.

FINANCIAL REPORT OF 1993-94 TREASURER - Beverly Scott

Checking Account	
Balance on Hand May 14, 1994	\$1,779.54
Receipts	0.00
Disbursements	<u>693.28</u>
Forwarded to 1994-95 Treasurer	\$1,086.26
Savings Account	
Forwarded to 1994-95 Treasurer	\$2,034.19

Since there was one outstanding check, the balance has not been forwarded to the new Treasurer. The check to forward the savings account balance to the 1994-95 treasurer will be written after the interest is added to the account on June 30th.**

AUDITORS' REPORT - Wanda English and Betty Martin

It was stated that the Auditors found the books to be in order and moved that the report be accepted. The motion required no second coming from a committee. The motion carried and the committee was dismissed.

41ST ANNUAL STATE CONVENTION REPORT - Marcelle Niday and Beverly Wright

The Flashback is over and left in its wake a profit of \$3,439.29 of which \$1,719.65 will go to the VSC and \$1,719.64 will be applied to the Blue Ridge District Council's scholarship fund. The large profit was due to the generosity of Blue Ridge District Council sisters, friends, employers, and the Ingleside. Below are the items that cost less than budget and the amount.

Cash Bar	\$ 81.50
Decorations	321.92
Meals	1053.90
Band	600.00
Comp. Rooms	234.28
Meeting Rooms	<u>525.00</u>
TOTAL	\$2816.60

Additionally the auction was budgeted for \$500 and made over \$700.**

PROPOSED 1994-1995 BUDGET - Beverly Scott

Anticipated Income	\$5,816.26
Anticipated Disbursements	4,895.75
Forward to 1995-96 Treasurer	\$ 920.51

Beverly Scott moved that the budget be adopted as presented. Coming from a committee and approved by the executive board, the motion did not require a second. The motion carried and the budget was adopted.**

FINANCIAL REPORT OF 1994-95 TREASURER - Melody Clark

Receipts	\$25.00
Disbursements	<u>0.00</u>
Balance on Hand June 25, 1994	\$25.00

REPORTS OF ELECTED OFFICERS (The Sunshine Team)

FIRST VICE PRESIDENT - Fran Lanning

As chairman of the nominating committee, Fran challenged each chapter to "pack a poke" with the names of candidates. The "pokes" (paper bags) were placed in the chapter folders to be returned at the leadership conference.**

SECOND VICE PRESIDENT - Beverly Scott

A packet for the membership director was placed in the chapter folders. It contained the new IC membership campaign, *DOUBLE DARE...EACH ONE REACH ONE*, order forms for the slide and tape programs available, and reporting forms for Rushing and First Pearl awards. Beverly set her goal of increasing membership by recruiting new members and keeping our current members. Members in attendance who had been in ESA less than one year were given a party hat to wear during the rest of the meeting and a lollipop.**

RECORDING SECRETARY - Eveleen Harrison

A tape recorder will be used in assisting with capturing the events of the meetings.**

CORRESPONDING SECRETARY - Beverly Wright

Chapter rosters were requested to be submitted as soon as possible for the chapters that have not done so. If the roster has been submitted, there is a listing in the chapter folder that should be reviewed for accuracy. Please submit changes only. Beverly gave a trivia test on information that she has learned while doing the yearbook.**

TREASURER - Melody Clark

Chapters were reminded of the dues changes that were approved at Convention. They are \$5 per member due October 1 and \$5 per member due April 1. Melody gave her phone numbers for questions - H (804) 746-0094 and W (804) 786-2785.**

PARLIAMENTARIAN - Marjorie Harmon

Parliamentary tips on motions were placed in the chapter folders.**

JUNIOR PAST PRESIDENT - Doris Hood

Doris thanked everyone for the wonderful convention. Disaster fund forms with the hopes that nobody would need one were placed in the chapter folder along with the reporting forms. Doris set her goals at 100% chapter participation and \$2000. Donations should be sent to Doris Hood. Also Lucy Davis Outstanding Chapter Leadership forms were placed in the chapter folders and are due by May 1, 1995.**

REPORTS OF APPOINTED OFFICERS (The Rainbow Team)

AWARDS DIRECTOR - Sharon Shaffer

Pallas Athene and Service award forms have been placed in the chapter folders. All award forms should be in the chapter folder. If you are missing one or have any questions, contact the appropriate chairman.**

CHAPLAIN - Betty Cason

Betty requested being contacted for both happy and not-so-happy news. A get well card has been sent to Eleanor Oliver and sympathy cards sent to Debbie Frazier upon the death of her grandmother and to Sue Danielson for the death of her brother-in-law.**

CIRCLE OF LIFE COORDINATOR - Theresa Seay

Theresa was in Memphis learning more about the research and miracles being done at St. Jude Children's Research Hospital. ALSAC has sent a correction on the amount credited to ESA in the Norfolk and Lynchburg radiothons. This lowered the State's total to \$80,078 but had no effect on individual chapters at this time.**

A packet was placed in the chapter folders containing suggestions for fund raisers, Booked Event Forms (for insurance coverage on events), and Donation Reporting forms. Theresa challenged each chapter to try a new event along with their successful ones and to increase their chapter donation by 10%.**

CONVENTION CHAIRMAN - Sue Danielson/Theresa Seay (given by Beth Sherron)

1995 Convention registration will be \$70 for members and \$40 for men.**

EDUCATIONAL DIRECTOR - Gaynell Harless

Reporting forms have been placed in the chapter folders and the rules for completing them can be found in the VSC Yearbook under Standing Rule 7.c. Chapters were reminded that the first deadline was September 10th for reporting.**

ESA FOUNDATION COUNSELOR - Nancy Reece

Members of the Foundation were reminded to sign the Foundation credential form for IC convention. Dates and times for the Foundation meetings at IC convention were given and attendees encouraged to attend. Alpha Chi was reminded to polish the Kitty Rodman first place tray and take it to IC convention.**

FINANCE DIRECTOR - Brenda Orebaugh

Watch the President's newsletters for the theme for future Chinese auctions. Chapters were thanked for participating in today's Chinese auction of "A Summer Evening For Two".**

HISTORIAN - Brenda Click

Guidelines and the scoring system have been placed in the chapter folders. Brenda set a goal of 100% chapter participation in the history award and gave sound reasons for having a chapter history.**

NEWS BULLETIN EDITOR - Flora Burns

Subscription forms are in the chapter folders and are due August 25th. Even though there will be fewer issues this year, the price will remain the same due to an anticipated postal increase. Articles are due by September 15th for the Fall issue which will be distributed at the October VSC meeting; December 25th for the Winter issue which will be mailed by January 15th; and March 1st for the Spring issue to be distributed at the March VSC meeting. Watch for the *Worldly Woman* feature and submit your selling projects that may be of interest to other chapters to the *Classifieds*.**

PHILANTHROPIC DIRECTOR - Bunnie Wertz

Philanthropic reporting guideline and forms were placed in the chapter folders. Chapters were reminded of the deadlines for reports to be counted toward awards but encouraged to send in reports even if they missed the deadline to assist Virginia in its reporting.**

PROJECT DIRECTOR - Brenda Bowersox

Brenda read a thank you letter from Camp Fantastic for the \$5,500.58 donation made last year. The goal for this year for Camp Fantastic is \$7000. A savings account has been opened and checks should be made out to ESA - Camp Fantastic and sent to Brenda Bowersox. The year-end total will be processed through the Foundation turn-around funds and a check presented to the camp representative at the 1995 State Convention.**

PUBLICITY DIRECTOR - Liz Smith

Notes from the workshop have been placed in the chapter folders. A packet with the new reporting form will be distributed at the Fall VSC meeting.**

SCRAPBOOK KEEPER - Beth Sherron

Even though the bylaw change eliminated the scrapbook competition, each chapter still has the responsibility to send pictures for the state scrapbook. Please put captions or descriptions with the pictures. Plans are being made to display the Past VSC Presidents' scrapbooks at the Leadership Conference. More information will be in the President's newsletter.**

SOCIAL DIRECTOR - Marie LaDuke

The social reporting forms have been placed in the chapter folders. Please include details of the event, favors, decorations, and even pictures. Remember that you must submit 9 reports by the deadlines to participate in the Lisa Files Social Award.**

WORKSHOP COORDINATOR - Mary Wright

Mary issued a plea for information from past workshop coordinators to assist her in her duties.**

REPORTS OF SPECIAL APPOINTMENTS (The Rainbow Team)

ASSOCIATION OF THE ARTS - Karen Cuthrell (given by Judi Darden)

Prepare to display your talents in the Association of the Arts at the 1995 VSC Convention. Karen proposed breaking the Folk Art Division up into 3 sections A) Painting - to include Tole, China, and Fabric; B) Photography; C) Textile - to include Weaving and Latch Hook. More information will follow.**

EASTER SEALS CHAIRMAN - Debbie Frazier

Betty Allen will represent Virginia at the IC Convention Easter Seals events. Please include a project for Easter Seals in your chapter calendars.**

SERC PROJECT DIRECTOR - Linda Coffman

Each member is requested to donate \$0.065 (six and a half cents) for each year she has been a member to commemorate ESA's 65th anniversary. Please send by September 25th or bring to the Fall VSC meeting.**

PRESIDENT'S REPORT

I have said this to you before, but I'm going to say it again, Thank you for giving me the opportunity to serve as your State President for this coming year. I have reread the beautiful installation service that Barbara and Sue did for me and just recently received the photograph from the photographer. I will have memories from that evening to last me for the rest of my life. I just wish that those of you who may be thinking of running as a candidate for a VSC office - please do so. You will not regret it, the rewards are great.

I am so proud to be standing before you in this position. I am looking forward to the flag ceremony at the IC Convention next month.. It will be my honor to introduce Flora Burns as an IC Candidate for the office of Treasurer. Should she be successful in being elected to this office (and we are hoping she will be the new Treasurer), I have the pleasure of being her escort during the installation ceremony.

During this sorority year, I hope to see membership growth, more participation in the "Hats For Hope" project, Easter Seal participation, and more St. Jude participation. Theresa will have a new goal for us to attain when she gets back from Memphis this weekend. These are just a few of the projects we are all involved in, we do so much. I know we can do just a little more to make Virginia more outstanding in the SERC states and in IC competitions.

Being State President is a very busy position. Every day there is mail associated with ESA, but please keep me informed of what you are doing in your chapter. Should you have an event on a Saturday morning, invite me and I will do my best to attend.

Thank you for the expressions of congratulations that I have received since taking this office, it really is a "Wonderful World with ESA".

UNFINISHED BUSINESS

SPECIAL PRESENTATIONS

Majorie Harmon presented Doris Hood with the compiled Histories.

Gloria Patterson gave Doris Hood a beautiful scrapbook.

Doris Hood was presented with the bound Lamplighters by Flora Burns.

NEW BUSINESS

LEADERSHIP CHAIRMAN - Beverly Wright

This year's Leadership Conference will be held at the Ingleside in Staunton on Saturday, October 1. The theme will be *Your Place In The Wonderful World Of ESA*. Because this will be the peak season for the Fall color, room rates will be \$60 for single or double and the anticipated registration fee will be \$10 - \$12.

If parliamentary procedure stops you in your tracks - you will not want to miss a group of high school students performing a reenactment of what they are currently learning about parliamentary procedure through the Future Farmers of America. This group has won state recognition for their ability to take a given scenario and perform the action with only 10 minutes of preparation.

If you would rather do just about anything other than speak in public, then come and pay close attention to a presentation on the 10 steps to overcoming your fear of speaking in public.

The role of the woman has changed dramatically in the last decade. We are the mothers, social directors, board members, healthcare givers, spiritual leaders, and executives in today's world. A speaker from James Madison University will address the role in today's world for today's woman.

Time has been allotted for the introduction of the 1994-95 membership challenge.

If you have a suggestion of a topic that you feel would be of interest to your Virginia sisters, please notify Beverly Wright.**

CANDIDATES FOR IC OFFICE

Beverly Wright read the names of the candidates for IC offices. Nancy Reece moved and Marjorie Harmon seconded that the voting for the candidates for IC office be left to the discretion of the members in attendance with the exception of supporting Flora Burns for the office of Treasurer. The motion carried.

CANDIDATES FOR ESA FOUNDATION DIRECTOR

The names of the candidates for ESA Director were read by Beverly Wright. Betty Allen moved and Marjorie Harmon seconded that the voting for the candidates for ESA Foundation directors be left to the discretion of the members in attendance at the IC Convention. The motion carried.

PROPOSED IC STANDING RULE CHANGE

The proposed IC Standing Rule change was read by Beverly Wright. Betty Allen moved and Marjorie Harmon seconded that the voting for the IC bylaw change be left to the discretion of those members in attendance. The motion carried.

VSC STANDING RULE CHANGE

Marjorie Harmon presented the proposed change to the VSC Standing rule # 7.c. Proposed changes in Italics: The Chairman for this award shall be the VSC Educational Director. The contest period shall be May 1 through April 30. Entries shall be submitted to the Chairman using the forms made available by the Chairman at the June VSC meeting. To be eligible for competition *8 reports must be sent in. In the event more than 8 programs are reported, the best 8 shall be considered for judging.* Reports for May through August must be postmarked on or before September 10; reports for September through March must be postmarked on or before the 10th of the month following the month in which the educational program was presented; and the April report must be postmarked on or before May 1. Each entry shall be judged by the following scoring system.

- (1) *Appearance* 25 points
 - (a) *Each report must be complete.*
 - (b) *Be concise and to the point. Strive for simplicity on report form.*

- (2) *Year's theme and related monthly programs* 50 points
 - (a) *The subject matter must be carefully thought out, with an idea thread relating each individual program to an overall theme, showing the continuity of the program. Include a brief summary of each program stating all major points emphasized.*
 - (b) *Entries must include the actual date of presentation and the method of presentation. (Member, Guest Speaker(s), audio, video, field trip, etc.)*
 - (c) *A list of resources used must follow each individual program.*

- (3) *Program Value* 25 points
 - (a) *Evaluation by membership*
 - (b) *Evaluation by educational director*

Majorie moved to accept the proposed changes approved by the Executive Board. Coming from the executive board, the motion needed no second. The motion carried.

ANNOUNCEMENTS

1. IC Convention - Minneapolis, Minnesota, July 10-17, 1994. All those attending were reminded to sign in as a delegate and to sign the State Registration Book. The state caucus will be held Thursday night at 10:30 in Gayle's room. The state dinner will be held on the dinner cruise Friday from 4:00 - 9:30.
2. State Leadership Conference will be held at the Ingleside on October 1st. The Fall State Council meeting will be Sunday October 2 at the Ingleside.
3. SERC Conference "A Celebration Of Holidays On The Gulf" will be in Biloxi, Mississippi November 4 -5 1994. Registration forms were placed in the chapter folders along with SERC association of the arts entry forms.
4. Chapters were requested to pick up and sign for their folders and to take the folders to the chapters that did not have anyone in attendance.
5. The next issue of "The ESA World Express" will be published after the IC convention. Items to be included should be submitted to Gayle by July 25th.
6. Chinese auction will be held following the close of the meeting.
7. State yearbooks and binders will be available at the Fall VSC meeting - \$5.00 for notebooks, \$2.50 for inserts.
8. New chapter officer rosters should be sent to Headquarters.
9. Gayle and Beverly need the "Go For The Gold" money, stubs, and unsold tickets and chapter rosters from Beta Gamma, Delta Pi and Zeta Zeta.
10. The Spring State Council meeting will be in Richmond April 1, 1995 at the Holiday Inn Conference Center, Koger Center South.
11. The PPA meeting follows the Chinese auction.

ADJOURNMENT

The meeting was adjourned at 11:40 and the members clasped hands and joined in the closing ritual.

**Reports in their entirety are not included. The complete reports are on file with the Recording Secretary.

Eveleen Harrison 7/11/94
Eveleen Harrison Date

Betty W. Allen 7-29-94
Betty Allen Date

Jean Land 7/19/94
Jean Land Date