

**Virginia State Council
Epsilon Sigma Alpha International
General Board Meeting
Saturday, April 2, 2011**

President Judy Williams called the meeting to order at 10:05 AM at the Holiday Inn in Salem, VA. There was no need for special seating as voting delegates had received a colored voting card.

The members stood, joined hands with their sisters, and recited the **Opening Ritual**.

Chaplain's Message titled "**Judas Asparagus**" by **Shelby Hodges** was quite humorous. It was a child's version of the Bible in a "nutshell".

Welcoming by **Sue Stone, Chair of VSC 2011 Convention**, thanked everyone, on behalf of the Roanoke area chapters, for coming to Salem. She also was appreciative to Holiday Inn for all of their help in preparing for the Spring Meeting.

Minute Approval Committee appointed for this meeting will be **Jane Shamblin** and **Jane Harris**.

Recognitions: Judy asked for any first timers to stand up and be introduced by a chapter member. Linda Waters, Zeta Nu and Pat Wertalik, Sigma Chi were introduced and encouraged to attend frequently. There was one DESA, Katherine, present from Beta Sigma. Introductions were suspended, due to agenda's length. Judy asked everyone to give "yourself" a big applause.

Credentials Report given by **Sue Ellen Danielson** – (Full report attached to permanent record)

Chapters on Roll-19	Chapters Represented-15
Members Present-54	Officers Present-6
DESAs- 1	MALs-3
Guests- 0	Total Attendance-64
Officer's Votes-5	Delegates Votes-21
Number Proxy Votes-0	Total Votes-26

Quorum: According to the Virginia State Council Bylaws a quorum shall consist of representatives from five (5) Virginia chapters and one (1) officer.

There being a quorum present, all business voted upon shall constitute effective action.

Rules of the Meeting are a part of our Standing Rules and as such do not need to be read at each meeting.

Correspondence Secretary Lynne Rightmyer read a list of those sending letters of absences: Lisa Files, Sharon Shaffer, Edna Plancon, Sheen Childress, Cindy Maxwell, and Suzanne Budd.

“Getting in the Groove” led by **Sue Danielson**. This was our third group exposure to Tai Chi--an activity of martial arts/mind body connection. Sue led the group in several “deep breathing”/stress relieving techniques.

Financial Report was not presented due to the treasurer’s, **Suzanne Budd’s** father’s death. She will be asked to email the report to each member as soon as possible.

Auditor’s Report—Emily Wagner, Alpha Chi, was welcomed to the general board, as she will be replacing recently deceased **Sara Carr**.

Minutes Approval – October Meeting: Marie LaDuke reported the minutes were approved as corrected. This committee was also dismissed.

Reports of the Elected Officers were given:

First Vice President, Ginger Yopp gave a report on her recent Leadership Training in Denver. She stated she learned a lot and will be sharing this information with us soon. She displayed the new ESA logo; discussed the ESA Website; Hope for Heroes; and the new Membership Task Force, which has been initiated. She thanked the members for the opportunity to represent Virginia. She solicited members to volunteer and sign the willing to serve forms for the remaining seven positions on the General Board.

Second Vice President, Amanda Wright, was absent and no report.

Recording Secretary, Carol Campbell had no report

Corresponding Secretary, Lynne Rightmyer had no report.

Treasurer, Suzanne Budd, was absent and no report. **Judy Williams** stated if anyone had dues to pay this weekend, **she** and **Sue Danielson** would accept them and forward them to **Suzanne Budd**. A receipt will be issued at a later date.

Parliamentarian, Nicole Lewis reviewed the VSC Bylaws and Standing Rules for possible clarification/modernization. She has proposed changes and reviewed these changes with the Executive Board, and the changes recommended are in the chapter folders. These recommendations are to be shared with the chapter's membership. Further discussion on the proposed changes will be debated and voted upon at the VSC 2011 Convention in May. A question as to the number of years that records need to be saved was discussed and Nicole stated that *only the treasurer needed to keep records six (6) years; all others must be kept three (3) years* including the Recording Secretaries' files. There was lengthy discussions of how to reduced the amount of files to be kept; the history of the organization would be lost if the Recording Secretary did not pass on *all* records in her possession each year. Shelby Hodges went on record to oppose disposing the permanent records of the Recording Secretary; Sue Danielson felt we needed to reference Robert's Rules of Order before disposing of the permanent records of the office of Recording Secretary. Shelby Hodges stated that this be continued later under new business.

Jr. Past President, Wanda English's responsibility is the Disaster Fund. Presently she has collected \$ 1,798.88 includes monies from 10 chapters and a check from Sue Danielson. She passed the purse around for last time this sorority year. President, Judy Williams, has purchased the purse. Wanda has placed copies of the Lucy Davis Outstanding Chapter President form in each chapter's folder and is waiting on each chapter's entry.

Judy Williams, President conveyed to the membership the various events she had attended since fall council. They include two funerals (Catherine Gorham and Sara Carr); SERC in Louisville, KY; Roanoke and Fredericksburg socials; and the annual Prayer Breakfast/Founder's Day in Virginia Beach. She is looking forward to Founder's Day in both Richmond and Waynesboro. Due to the lengthy agenda we did not have an educational.

Committee Reports/Appointed Officers:

Association of the Arts-Peggy Smith encouraged people to enter the Association of the Arts; new entry forms are in the chapter folders with her correct address. Only literary works need to be mailed to her to be pre-judged prior to convention. There were an outstanding number of entries last year and she is hoping for the same this year.

Awards with Flora Burns' "At-A-Girl Badge" was presented to a person who is often a behind the scene worker. Jane Parrish was given this award for her invaluable services throughout the years. She is a dedicated chapter worker and has done a great deal of work for St. Jude. Flora encouraged chapters to recognize their chapter members. Flora also reminded us to return first place traveling awards today or bring the award "polished" to the state convention. Flora stated the awards would be a little different this year.

Circle of Life Coordinator's Report by Jane Shamblin: As of February 28, 2011, Virginia has raised a total of \$462,503.84 for St. Jude Research Hospital. Reporting forms have been placed in the chapter folders since she has only received two to date.

Convention Chair, Sue Stone, reminded the members to pick up their chapter's folder to get additional convention information and reminders. There has been a golfing activity added to scheduled events. If you have already registered and desire to take part in golf, send a note to Elaine Prillaman. The Sigma Chi's were busily raffling off one night "free" lodging at the Hotel Roanoke. After soliciting last minute sales, a drawing was held with Susie Garland having her ticket drawn.

Easter Seals headed by Kristine Williamson was not in attendance. Zeta Nu's, Corrine Matthies asked that all donations be given to her. Any forms needed for yearly reports, for Easter Seals, can be found on our web site.

Educational update by Pat Holtsclaw reflected that nine chapters are presently participating in the program. She reminded chapters, that it takes six completed reports to receive headquarters' Golden Link. The last report must be postmarked by May 1, 2011 to be eligible. Pat encouraged each chapter to nominate their Educational Director for the Distinguished Athenian Service Award. Review the rules as defined on the application form which are found on the state website.

Foundation chair Lynn Keffer has processed 187 scholarship applications and forwarded them to the ESA Foundation for the 51 actual endowments available to Virginia students. There are various scholarships available not only for high school students; graduate students but for those seeking to be retrained. Lynn wanted to impress that students of various grade ranking are considered depending upon the criteria set by the endowment. Encourage students to go online to see what the ESA Foundation has to offer.

Historian—Not in attendance, however, Judy asked each chapter to write down their history so she would have a book to relate each chapters' functions.

Lamplighter's Sandy Reed thanked the officers and chapters for sending articles for publication in the Fall and Winter Issues of the "Lamplighter". The next deadline is April 15, 2011. Please include photos and label them properly as to the event and individuals within the pictures.

Leadership Chair, Jane Shamblin, announced that Leadership is scheduled to be in Fredericksburg, VA on October 1st. She promises an exciting speaker and events for all.

Philanthropic Director, Kathy Gibbons, has provided a printout of the monthly reports in each chapter folder. At this time, Kathy has received two complete philanthropic forms. If you have reports to hand in today, she will take them. *The deadline was April 1.*

Rushing--No report; Judy Williams stated to send reports and she would get them to the right place for judging.

Scrapbook compiler **Judi Brigg** asked that individual chapters, committee chairs and officers, who have not sent in their completed scrapbook pages, please bring them to the state convention. She has additional scrapbook pages if needed. Be creative and make Judy a wonderful keepsake. Examples were shown.

Publicity judge **Betty Allen** asked that chapters participate even if you think you cannot win. She reminded us that publicity is crucial to ESA.

Social Director -- Not in attendance.

State Project Reporter, Diane McLane, reported that we have 19 chapters on roll and she has heard from 11. She has received close to \$4000. She requested that chapters who have sent checks to also complete the required forms. Information will be in the chapter folders. The deadline for this report is May 1st. Of the two organizations we support, ASK will be holding their primary fundraiser, *Family Fun Walk and 5K* at Short Pump Towne Center on April 30. “ESA’s Dalton’s Divas” is a group supporting a cancer survivor/ member’s son. *Special Love* will be holding their family weekend on April 15-17. Scheduled events for *Special Love* is in each folder.

Workshop Coordinator, Pam Cook, needs to receive all workshop materials from all officers responsible for conducting a workshop by May 5 with the exception of the Chapter Presidents’ Workshop Chairman. This will allow enough time for the booklet to be printed. Two copies per chapter will be distributed at the Chapter Presidents’ Workshop at the convention. You can email the materials to cook@gogowwv.com or postal address: 7443 Hilmar Dr, Richmond, VA 23234.

Unfinished Business

2013 IC Convention Chair, Sue Foy updated the membership on the IC Convention to be held in Norfolk, VA. Sue related that many of the jobs have been assigned; however, there will be plenty “jobs” for everyone.

- Secretary, Judy Williams, Office Manager; she will need 3 people at all times for a 2 hour block. Need to start collecting supplies.
- Pages--Suzanne Budd
- Registration Chair--Susan Caldwell; committee members include P’Nut Schools, Lynn Rightmyer, Peggy Smith, Sue Daniels and Ramona Fulwider.
- Treasurer—Beth Sherron; budget planning; organization of program book and printing.
- Functions Planning--Jean Mullikin; functions for the week, themes, and centerpieces. She welcomes more help and ideas; email her.
- Activities Coordinator—Flora Burns includes Circle of Life/Walk. Theresa Morris will oversee all St. Jude events; committee members include Kathy Liska, Gale Lanning, Dot Harcum. They welcome more hands.
- Hospitality Chair—Jane Shamblin; committee members include Diane McLane, Wanda English, and Lisa Hale.

The registration forms from Virginia will need to be separated, as the Virginia members will receive a reduced rate.

New Business

1. There are three (3) proposed By-laws changes and two (2) proposed changes to the current VSC Standing Rules. These changes have been placed in the chapter folders; see the VSC website for review. Voting, on these changes, will occur at the state convention in May.
2. Recording Secretary, Article 7, Section 1 needs to be revisited and the records need to be kept in permanent form; Changes to Section 1 will be emailed to membership for review and a By-law change will be proposed; voting will occur at the state convention in May.
3. SERC 1st Vice President, Ennis Karnes, needs to complete her Executive Board; she needs a third nominee for the following: Recording Secretary, Treasure and Parliamentarian. There are openings on the general board too. Paperwork is needed by June 1.
4. Ginger introduced the nominees for the 2011-12 Executive Board:
Junior Past President—Judy Williams
Parliamentarian—Kristine Williamson
Treasurer—Kathy Gibbons Thurman
Recording Secretary—Suzanne Budd
Corresponding Secretary—Gaynell Krista
2nd Vice President—Carol Campbell
1st Vice President—Beth Sherron
VA State Council President—Ginger Yopp
These candidates will be voted upon at the State Convention in May.

Announcement/Dates to Remember

- Pick up chapter folders at the close of the meeting. Take only manila folders, not the hanging files; sign them out. When taking another chapter's folder, please sign also.
- VSC Convention, May 20,21,22, 2011, Hotel Roanoke, Roanoke, VA
- Remember to welcome our representatives prior to convention:
SERC-- Sue Williams, suemw99@insightbb.com
IC --Vicky Jones, vickyjones325@bellsouth.net
- Chinese Auction held immediately following this meeting.
- PPA meeting immediately following this meeting.
- 2013 IC Executive Board Meeting immediately following the PPA meeting.

- Barbara Midkiff thanked everyone for cards and prayers.
- Carol Campbell informed assembly of “Patches of History” quilt exhibit at nearby Salem Museum.
- Wanda English collected \$164.80 today; Grand Total is \$1,963.68. She will continue to take donations; just mail them to her.
- Beta Tau has a new member who has not been pledged yet.
- Corrinne Matthies announced the Hotel Roanoke raffle total of \$309.

There being no further business to come before this assembly, this meeting was adjourned at 11:45 AM.

With all sisters joining hands, we recited the **closing ritual**.

Respectfully Submitted,

Carol R. Campbell
Carol R. Campbell
2011-12 VSC Recording Secretary

April 4, 2011

Minute Approval Committee:

Jane Shamblin, Beta Tau
Jane Shamblin, Beta Tau

Date: April 8, 2011

Jane Harris, Beta Omicron
Jane Harris, Beta Omicron

Date: April 10, 2011

