



EPSILON SIGMA ALPHA, International
VIRGINIA STATE COUNCIL – GENERAL BOARD MEETING
October 1, 2017

“Learning More about our ESA Friends”

Call to Order

President Eveleen Harrison called the 2017 General Board Meeting of the Virginia State Council of Epsilon Sigma Alpha International to order at 10:05 a.m. This meeting was held at the Hampton Inn Manassas.

Welcome and Opening Ritual

Members welcomed, verification that voting delegates had a *voting card* and then all were asked to stand for the opening ritual.

Minutes Approval Committee

The appointed committee to approve the minutes of this meeting is Jenny Brunelle (Delta Rho, Front Royal) and Theresa Morris (Alpha Nu, e-Chapter).

Chaplain’s Message – Beverley Wright

Beverley thanked all who have kept her informed. She shared two “Life Lessons” for consideration, 1) Sometimes we won’t attempt to do something if we know we don’t have help so don’t wait on others in order to accomplish something or you may always be in a ditch; and 2) If you are not well informed in your job, you might miss a great opportunity. These lessons were followed by prayer.

Beverley received a message that Bertha Warner, Gamma Tau former Kentucky state president, passed away yesterday. She had been ill with cancer but this was unexpected. Cards may be sent to Michael Warner, 412 Bittersweet Lane, Henderson, KY 42420.

Recognition and Introductions – Eveleen Harrison

- We all know a bit about the Past Presidents, so today Eveleen ask all *non-PPA* members introduce themselves (name and chapter) and then answer a fun question. Thanks for participating in getting to know more about you.
- Thank you Past Presidents for another wonderful bazaar. Theresa Morris thanked everyone for shopping.... a total of \$501 was realized.
- Eveleen recognized Suzanne Smith for an amazing Leadership yesterday by presenting her with a gift.
- Sandy Wood, Alpha Nu was recognized attending her first VSC meeting and to Silvia Edwards, MAL, in attendance.

Credentials – Betty Cochrane (full report on file)

Attendance:	Chapters on Roll	17	
	Chapters Present	15	
	Officers Present	8	
	Members Present	39	
	Élans	--	
	MAL’s	1	
	Guests	--	Total Attendance: 48

Votes:	Officer Votes	7	
	Delegate Votes	19	
	Proxy Votes	0	Total Votes: 26

Quorum - According to the Virginia State Council Bylaws, a quorum shall consist of representatives from five Virginia chapters and one officer. There being a quorum present, all business voted upon shall constitute effective action.

Rules of the Meeting – The Rules of the Meeting are part of the VSC Standing rules and as such do not need to be read.

Approval of Minutes – Tammy James & Shelby Hodges (given by Lou AnnWyer)

The minutes of the June meeting were approved and distributed via email on June 17, 2017. This committee is now dismissed.

Auditors Report – Judy Williams (given by Eveleen Harrison) (full report on file)

The VSC books for 2016-2017 were audited and found to be in good order.

Financial Report – Jamie Hafer (full report on file)

This report revised since Exec Board meeting:

Checking Account

Balance on hand 6/15/2017	\$2841.82
Receipts	\$ 929.99
Disbursements	<u>\$1404.15</u>
Ending Balance 9/30/2017	\$2367.66

Savings Account

Balance on hand 6/15/2017	\$4627.12
Interest	<u>\$.12</u>
Ending Balance 9/30/2017	\$4627.24

Executive Board Reports

1st Vice President – Debbie Langfitt

I have a new position this year in preparation for next year. I am designing a dynamic team to represent ESA Virginia. I need your help!! I have volunteer forms for Executive Board and the General Board and I need people to fill them out. Looking forward to working with you!

2nd Vice President – Lou AnnWyer (full report on file)

We are excited to report that we have five new members and one reinstated MAL since our last get together! As you welcome new members into your chapters, please let me know so we can welcome them properly.

Recording Secretary – Marion Rodgers

It is an honor to be Eveleen's Recording Secretary for the remainder of this sorority year. Thanks to Eveleen and the board for the vote of confidence. I ask you, the membership to assist me by e-mailing any and all reports in a timely manner before meetings. And I ask that when presenting your reports to please speak clearly and distinctly. And lastly, remember this is our VA State Council and together we can record our moments in time correctly. (Note: This position was vacated and Marion Rodgers accepted this position)

Corresponding Secretary – Diane McLane

As Parliamentarian last year, I finished updating the Bylaws and Standing Rules; they were published in the 2017-2018 Yearbook. The files have been given to the new Parliamentarian.

The VSC Yearbook was completed, after SERC I will update with the new information and any corrections/changes.

I attended IC Convention in St. Louis and will be attending the SERC Conference in Alabama

Treasurer – Jamie Hafer

The "first half" year dues are due today. Hopefully I'll be leaving with some checks in hand.

Parliamentarian – Dee Eaheart

No report

Jr. Past President – Susan Caldwell

- Total donations to date: \$450
- Disaster Fund Guidelines and the Application are in the Fall Lamplighter and posted on the VSC website
- Chapters are reminded that we need a courtesy bid for the 2019-2020 VSC Convention.

A skit was presented to encourage giving to the Disaster Fund. As you know the states of Texas and Florida were hit hard by hurricane Harvey and hurricane Irma. There have been many requests for assistance. The IC Executive Board is asking for your donations to the fund now so that we can assist these ESA members in need directly. If writing a check make it out to *ESA Disaster Fund* and send to me (Susan Caldwell, 13932 Krim Point Way, Midlothian, VA 23114).

President – Eveleen Harrison (full report on file)

Attended: IC Convention in St. Louis
Beta Sigma, Awards and Installation
Zeta Nu, Easter Seals Event ... Tom Scott's funeral
Alpha Delta, Richmond future chapter Christmas gathering
Beta Kappa, future Dream Home

Delta Rho, future golf tournament
SERC, future convention in Huntsville, Alabama (Raise of hands indicated 8-9 members will also be attending.)

Assisted: Delta Rho, Special Love Carnival
ASK, donated bears collected at the June meeting
St. Jude Walk, Richmond

Appointed Board Reports

Association of the Arts – Sherry Rankin (given by Diane McLane)

You can create beautiful pictures with thread or paint; or knit or sew; do glass works; or click your camera button to capture a sunset, nature; or anything else that makes your heart smile! Get your creative juices going! Let's make President Eveleen's year "Light the World" as you share your creative talents.

A/V Techs – Suzanne & Mike Smith

If you have planned video presentations and/or power point presentations, please get them to us in advance of the meeting. This will ensure we can work out any compatibility, volume, or other issues.

Awards Director – Marie LaDuke

No report (Note: This position was vacated and Marie LaDuke accepted this position).

Chaplain – Beverley Wright

No report

Convention 2018 – Brenda Bowersox and Sue Graham

2018 Convention registration forms are now available ... in the Lamplighter, VSC website Info & Forms, and a hard copy is in your chapter folders. Also, like and follow "Epsilon Sigma Alpha" on Face book for sneak peaks of convention.

Disaster Fund – Susan Caldwell

Report given as part of Jr. Past President's report.

Easter Seals – Bev Scott

No official report; however, there has been some confusion for the web site. The Main office of VA Easter Seals has combined with NC Easter Seals. If you go to this website: www.EasterSeals.com/connectlocally and put in your zip code it will direct you. They also have offices in Woodbridge and Roanoke.

Education – Lynne Rightmyer

Absent, no report

ESA Foundation – Sue Foy (full report on file)

Thank you once again for your generous donations to keep the ESA Foundation alive and well. Congratulations also go to Beth Sherron who won election to the ESA, International Foundation Board.

Highlights learned at IC: Assets of \$5M
 Foundation working on offering to students outside US
 Electronic newsletter available
 Scholarship giving results:
 9321 - new Application Accounts requests for 2017
 5869 - paid application fees
 5722 - applications judged
 139 - scholarships awarded to 108 students
 48 - states had applicants (including DC)
 67 - applications from 14 international countries
 \$138,600 – money awarded for 2017

Total funds to ESA Foundation (June 1, 2015 thru May 31, 2016) and reported to SERC, \$10,082.10

ESA St. Jude – Suzanne Smith (full report on file)

You may have noticed that the VSC Philanthropic form has been updated to include St. Jude information. Please be sure to send me a copy of your form if you are reporting St. Jude information. But please know if any of you have any type of St. Jude donations, they must be sent directly to ESA HQ to be counted (and made payable to St. Jude). The

ONLY St. Jude donations that are applied towards the state of Virginia totals come directly from ESA HQ. If ESA HQ doesn't know about a donation, it doesn't get counted in our VA totals.

I think our take-away from all this is that if you are going to host a St. Jude event, is sure to notify me and submit a booked event form to HQ. If you are planning to make a chapter or individual monetary donation to St. Jude, be sure to send that directly to ESA HQ and they will be sure it gets to St. Jude. This allows ESA to retain our sponsorship level of St. Jude. I've been told that if you are currently a Partner in Hope, your donations will be found and added to our ESA VA totals.

Finance Committee – Barb Smith

We collected a total of \$220 at the June meeting.

Also noted from Susan Caldwell, at this time, that the Disaster Fund "bucket" that was passed around collected a total of \$683.78!!

Historian – Stephanie Hess

No report

Hope for Hero's – Eveleen Harrisson

IC would like to ramp up the Hope for Hero's Program this year. Doris Hood has placed information in the chapter folders. This project is now separated from general philanthropic hours; therefore Joy Burton has accepted this project appointment. When reporting your monies/hours make sure to send them to Joy as well as Doris Hood.

New Bulletin Editor – Andrea Johnson

No report

Philanthropic – Doris Hood

The revised Philanthropic Reporting Form is posted on the VSC website. Keep in mind if you have an Easter Seals project, a St. Jude Project or a Hope for Hero's Project you must report those to the appropriate Chair as well.

IC would like to ramp up the Hope for Hero's Program this year. The information has been placed in the chapter folders.

Publicity Director – Sandy Reed

No report

Scrapbook – Nicole Lewis

When providing hard copy photos, please include written documentation of the photo. If you are submitting multiple photos, please number them on the back top right corner and provide documentation with corresponding number. The minimum information required: chapter name, event name (or description), date and who is in the photo. Let's aim for 100% participation this year.

SERC Director – Kathy Gibbons

I know we are being ask for monies left and right; however, any that we collect for SERC I will match 50%.

Social Report – Noel Lukeson

No report

State Project – Lauren Hewitt (given by Diane McLane)

Monies raised:	ASK -	\$4068.36	
	Special Love -	\$4068.35	Total : \$8136.71

Webmaster – Mike Smith

Currently updating the webpage trying to make it a little fancier and user friendly.

Workshop Coordinator – Mindy Boyd

This year in keeping with Eveleen's theme of "Up, Up and Away with ESA" we will concentrate on and take care of ourselves. Having just retired from oncology nursing, I thought I'd present you with the 2017 statistics of risks and prevention of cancer. (Power Point presentation followed)

Unfinished Business

- VSC History has been completed and was presented to Susan Caldwell for her year as VSC President (2016-2017).
- Debbie Langfitt as President of Delta Rho was awarded the IC certificate in the Business Partner Campaign for the best spring fling kids golf tournament for St. Jude.

New Business

- SERC Candidates for 2017-2018
If there are no objections from the membership, the Executive Board has approved that we dispense with the reading of the candidate qualifications for SERC offices because they were sent to the chapters in August. The only contested office is that of Treasurer.

Dee Eaheart, Delta Rho, chapter #4512, made the motion that the voting for the candidates for SERC offices is left to the discretion of the VSC delegates in attendance at the SERC Convention 2017. Having been approved by the Executive Board, no second is required; there was no discussion, the motion carried.
- Flora Burns, Beta Kappa, chapter #3721, moved that the VSC purchase a \$100 ad in the SERC Conference Book. The ad is to be used to recognize our VSC Executive Board and to be designed by a person of the President's choice. Diane McLane seconded, no discussion, motion carried. Beverley Wright volunteered to design the ad.
- Kathy Gibbons reported that a total of \$96 was collected for SERC.

Dates to Remember- Eveleen Harrison

2017

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| Oct 27-28 | SERC Conference "Reflections for the South", Huntsville Marriott at the Space Center, Huntsville, AL |
| Nov 18 | ASK Dunkin' Donuts Munchkin Run, St. Christopher's School, Richmond |
| Nov | Gift wrapping |
| Dec 1 | ASK Holiday Celebration loading the U-Haul |
| Dec 3 | ASK Holiday Celebration, Wyndam at VA Crossings, 2:00-4:00 |

2018

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| Mar 24 | VSC Spring Council Meeting, Memorial Baptist Church, Staunton, VA |
| May 18-20 | VSC Convention, "Springtime in the Valley", Holiday Inn, Staunton, VA |
| Jul 18-22 | IC Convention, Sheraton Grand Hotel, Phoenix, Arizona |

2019: Jul 17-21 IC Convention agenda was put in your chapter folders. It is going to be held in Memphis and you may want to visit St. Jude Children's Research Hospital. So start saving!

Announcements

- Don't forget to pick up your #ESA Rocks rock
- Correction for Gwen Conner's email, Alpha Chi: gwendolynconner3@gmail.com
- Chapter folders – sign for and pickup your folder
- Lucky Numbers to follow the meeting

Adjournment/Closing Ritual

President Eveleen adjourned the meeting at 12:35 p.m. with all members standing and joining hands to recite the closing ritual.

Marion Rodgers
VSC Recording Secretary
2017-2018

Submitted to the Minutes Approval Committee 10 /8/2017

Jenny Brunelle Approved, 10/ 8/2017

Theresa Morris Approved, 10/15 /2017